

# Actuarix Consulting Limited is recruiting

**About Actuarix:** Actuarix Consulting Limited is an equal opportunities employer. Actuarix recruitment and selection policy ensures the best possible skill mix of colleagues and the highest quality candidates are appointed using objective job-related criteria. We have an immediate vacancy for the following position.

## About the Role:

### Actuarial Analyst

**You will work under the supervision of the Actuarial Manager and will be expected to:**

- Validate membership data
- Draft client emails regarding data queries
- Perform basic pension benefit calculations
- Ensure clear audit trail for all work carried out
- Develop strong use of computer systems (e.g. valuation systems and spreadsheets)
- Complete work assignments accurately and on time
- Use initiative to complete repeat work with little direction
- Pass actuarial exams at an acceptable pace
- Develop rapport with staff-level client contacts and administrators
- Direct client questions to the appropriate team member as needed
- Update valuation runs for minor changes
- Develop core knowledge of the operation of DB and DC pension schemes, including attending trustees' meetings
- Strong proof-reading skills
- With supervision, provide assistance to others on all basic and some more complex work
- Adheres to the firm's standards and procedures for quality control (e.g. information storage systems, quality control procedures)
- Develop new excel tools and adapt existing Aon Solutions tools to the local environment
- Show pro-activeness in developing new tools (including the use of AI technology, where appropriate)

## About you: Education:

- Bachelor's degree (actuarial, business, mathematics, finance, economics, physics, computer science or any other relevant degree)
- Interest in achieving Fellowship of the Institute and Faculty of Actuaries

## Knowledge and Experience

- Strong problem-solving skills
- An awareness of the private pension sector and the legal and regulatory environment
- Strong written and verbal communication skills and comfortable in leading discussions with different stakeholders
- Strong technical, organizational and project management skills
- Proactive with a strong team ethic
- High level of drive, enthusiasm and resilience with ability to work under pressure
- Proficiency in Word, Excel, Power Point and other MS Office products (including Adobe PDF)

## We offer you

A competitive total rewards package, continuing education & training, and tremendous potential within a reputable organization.

The company also offers a clear career path to develop as a qualified actuary, including the potential to participate in the future ownership of the firm. Flexible working hours and hybrid style are also part of the company's culture.

Please email your Curriculum Vitae to [careers@actuarix.mu](mailto:careers@actuarix.mu)

# Actuarix

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